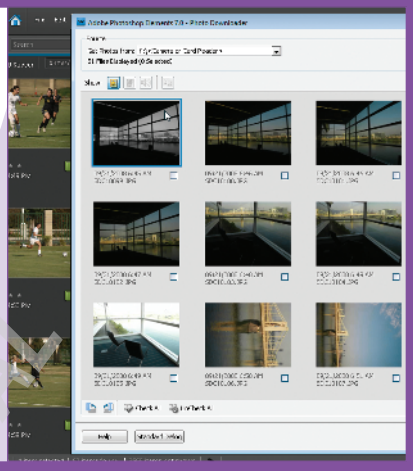
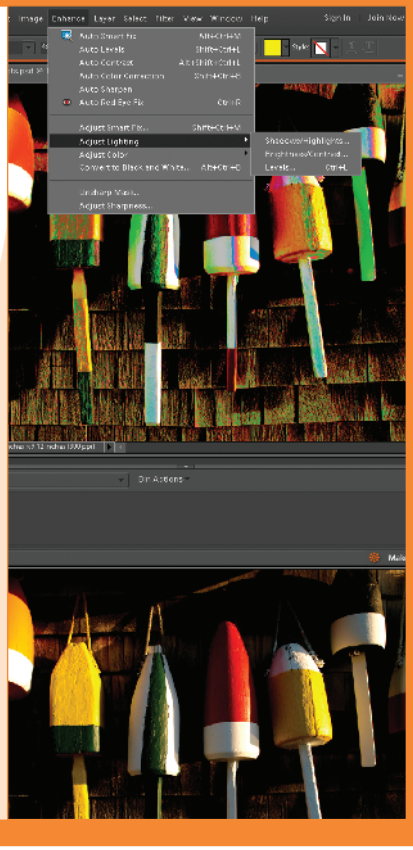
Table of Contents

1 Organize and Prepare Photos for Processing



#1 Develop a Workflow 4
#2 Import Your Images 6
#3 Sort the Good Pictures from the Bad 10
#4 Create Albums to Group Your Pictures 12
#5 Use Keywords to Tag Your Images 14
#6 Change the Organizer Interface As Needed 18
#7 Set Preferences to Make Organizer Work for You 20
#8 Back Up Your Pictures to Protect Them 22

2 Start Adjusting Your Images in Photoshop Elements

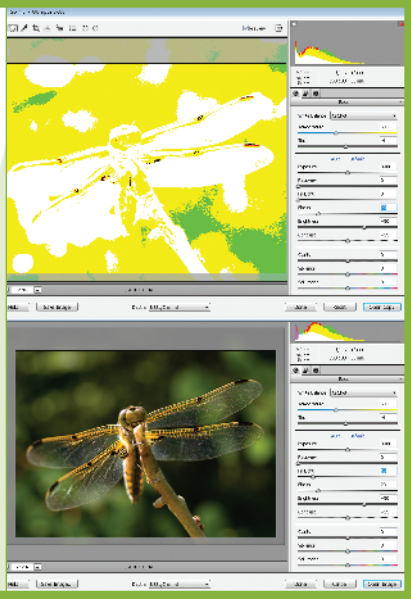


#9 Open Pictures and Use Save As 26
#10 Make the Editor Interface Your Own 28
#11 Set Preferences to Make Editor Work for You 30
#12 Experiment to Learn More about Controls 32
#13 You Cannot Hurt Your Pictures 34
#14 Crop Your Photos for Tighter Shots 36
#15 Fix and Rotate Crooked Pictures 38
#16 Use Guided Edit to Help You Learn the Program 40
#17 Set Blacks and Whites with Levels 42
#18 Adjust Your Midtones with Levels 44
#19 Adjust Your Midtones with Color Curves 46
#20 Quickly Adjust Dark Shadows and Bright Highlights 48
#21 Correct Color to Remove Color Casts 50
#22 Enhance Color with Hue/Saturation 52
#23 Use Quick Edit to Work Fast 54

COPYRIGHTED MATERIAL

3 Work with RAW Photos in Photoshop Elements

#24 Change Images Nondestructively 58
#25 Crop Your Photos to Start Your Processing 60
#26 Adjust Blacks and Whites to Give a Photo Strength 62
#27 Adjust Midtones to Make Tonalities Light or Dark 64
#28 Correct Color to Clean Up Color Casts 66
#29 Use Vibrance and Clarity to Intensify Images 68
#30 Sharpen Photos with Precision 70
#31 Control Noise in Your Photo 72
#32 Apply Adjustments to Multiple Photos 74
#33 Move Your Picture to Photoshop Elements 76



4 Choose Local Control Features

#34 Create and Use a Selection 80
#35 Use Marquee Tools for Specific Shapes 82
#36 Use Lasso Tools to Follow Picture Elements 84
#37 Use Automated Tools for Easy Selections 86
#38 Expand or Contract Your Selection 88
#39 Select What Is Easy and Invert 90
#40 Blend Edges by Feathering 92
#41 Use Selections for Traditional Edge Darkening 94
#42 Use the Smart Brush for Specific Area Fixes 96

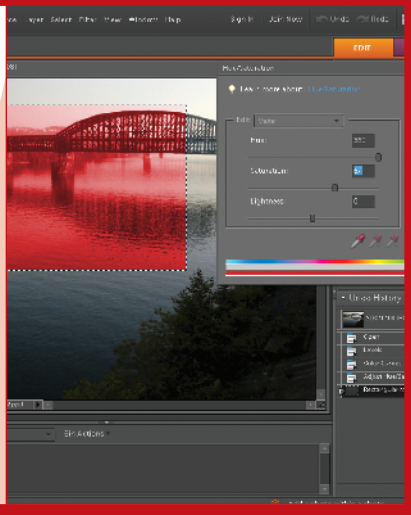
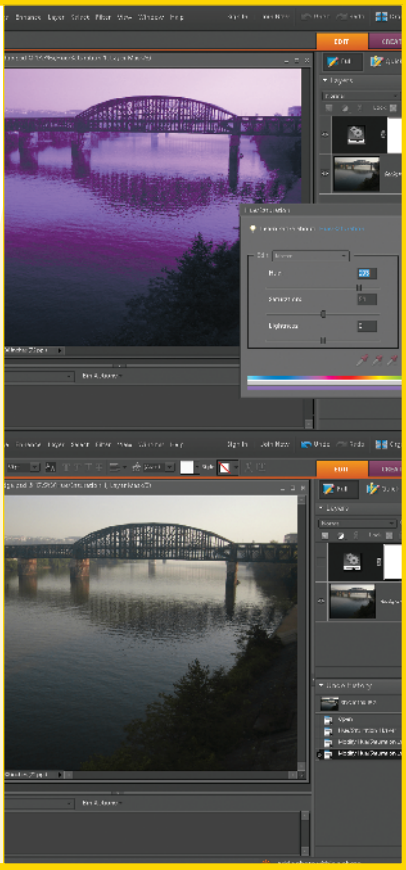


Table of Contents

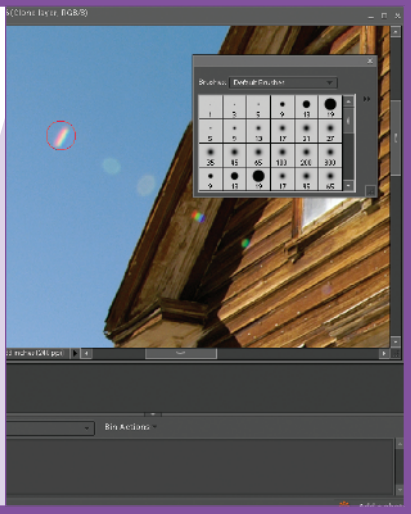
5 Create Adjustment Layers for Nondestructive Changes

#43 Understand How Layers Work 100
#44 Understand How Adjustment Layers Work 102
#45 Work Blacks and Whites with a Levels Adjustment Layer 106
#46 Work Midtones with a Levels Adjustment Layer 108
#47 Correct Color with an Adjustment Layer 110
#48 Enhance Color with an Adjustment Layer 112
#49 Fix Problem Exposures with Layer Blending Modes 114
#50 Understand How Layer Masks Work 116
#51 Remove Adjustments with Black 118
#52 Add Adjustments Using Black and Then White 120
#53 Combine Layer Masks with Selections 124
#54 Balance Colors and Tones in a Picture 126
#55 Bring Out Shadow Detail in Specific Areas 128
#56 Darken Highlight Detail in Specific Areas 130
#57 Add a Graduated Filter Effect 132
#58 Flatten Layers When Done 134



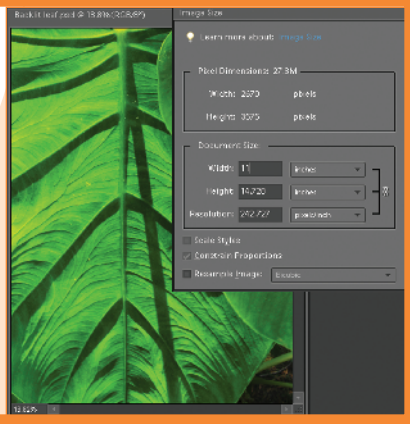
6 Solve Photo Problems

#59 Clone Out Problems 138
#60 Remove People from a Scene with Photomerge 142
#61 Fix Problems Due to Lens Distortion 144
#62 Fix Perspective Problems with Building Photographs 146
#63 Make an Out-of-Focus Background 148
#64 Remove Distracting Colors 150
#65 Improve Blank Skies 152
#66 Concentrate Attention with Gaussian Blur 156
#67 Add a New Background for Your Subject 158



7 Size and Sharpen Photos

#68 Basic Workflow for Image Sizing 164
#69 Size Photos for Printing 166
#70 Size Photos for E-mail 168
#71 Sharpen Photos with Unsharp Mask 170
#72 Sharpen Photos with Adjust Sharpness 172
#73 Sharpen Photos When You Have Layers 174
#74 Selectively Sharpen Parts of Your Photo 176



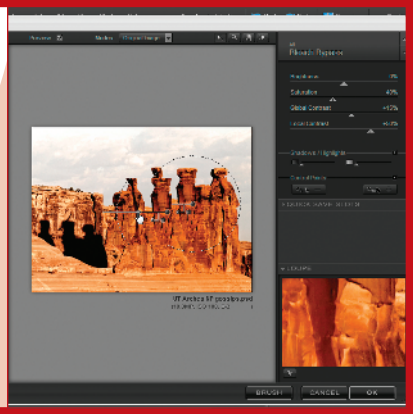
8 Go Beyond the Basics

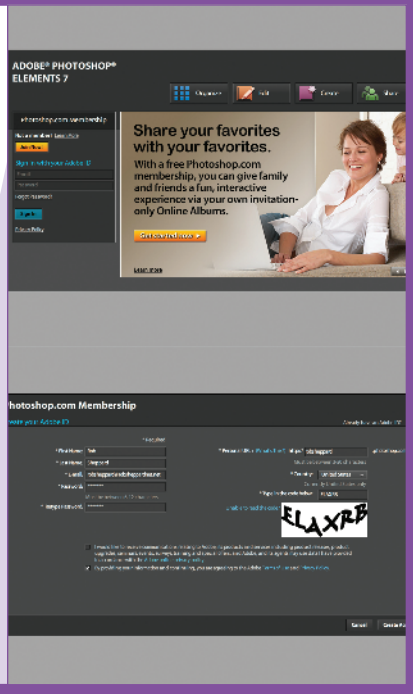
#75 Convert Color Photos to Black-and-White 180
#76 Adjust Your Photos in Black-and-White 182
#77 Create Toned Images 184
#78 Use the Smart Brush for Creative Effects 186
#79 Create a Hand-Colored Look 188
#80 Photograph a Scene for a Panoramic Image 192
#81 Merge Photos for a Panoramic Picture 194

Table of Contents

9 Software Plug-Ins Make Work Easier

#82 Use Color Efex for Quick Creative Adjustments 200
#83 Use Color Efex for Efficient Photo Work 202
#84 Sharpen Effectively with Sharpener Pro 204
#85 Remove Noise with Dfine 206
#86 Get Dramatic Black-and-White with Silver Efex 208
#87 Use FocalPoint for Easy Depth-of-Field Effects 210
#88 Use Enlarge It for Making Big Prints 212



10 Get Photos out of Photoshop Elements

#89 Gain More Options with Photoshop.com 216
#90 Protect Your Photos with Online Backup 218
#91 Access Your Photos Anywhere Internet Service Is Available 220
#92 Create Online Photo Albums 222
#93 Share Your Photos Online 224
#94 Print Your Photos 226
#95 Print a Group of Photos 230
#96 Make a Photo Greeting Card 232
#97 Create Photo Collages 234
#98 Add Frame Effects to Your Pictures 238
#99 Make a Slide Show 240
#100 Put Your Photos on a DVD or CD 244
#101 Make Labels for CD/DVD Discs 246